

School Fee Refund Scheme for Pupil Absence (Due to Illness/Accident)

The absence of a pupil does not lessen the cost of running the school and, as indicated within the school's standard terms and conditions, fees are not refundable if a pupil is unable to attend classes due to sickness, accident or quarantine.

Through Gallagher, the school is now able to offer to all families in the Foundation a Scheme which will enable us to make fee refunds to you if your son or daughter has to miss school due to ill health. Participation in this scheme serves to amend your existing contract with the school to enable us to make a refund to you if your son or daughter is absent from school for 5 or more days. There is a small charge for participating in the scheme as below. Further details of the Scheme are outlined in the separate information leaflet.

THIS IS AN OPTIONAL SCHEME.

WE THEREFORE REQUIRE YOUR EXPRESS INSTRUCTIONS IF YOU WISH TO PARTICIPATE IN THE SCHEME AND WOULD THEREFORE ASK YOU TO RETURN THE ATTACHED CONSENT FORM.

WHERE APPROPRIATE, THE TERMLY CHARGE WILL BE INCLUDED ON YOUR ACCOUNT (although separate payment will be required in respect of the first term of participation if we receive your instructions after the production of the termly fee invoice).

The cost per pupil per term is 0.63% of your net termly tuition fee (i.e. excluding extras).

If you wish to participate in the Scheme please COMPLETE AND RETURN THE CONSENT SLIP BELOW and return it to the Bursary

- by post to The Bursary, 5 College Green, Worcester, WR1 2LL
- by email to fees@ksw.org.uk

Confirmation of Participation (Please note that this should be signed by the main fee payer):

I confirm that I wish to participate in the above scheme for the child (children) named below

Name(s) of Pupil(s)

.....

Signature of Main Fee Payer

Name (please print)

Date/...../.....