



# HOLIDAY CLUB BOOKING FORM

## EASTER 2024

PLEASE RETURN TO: KING'S ST ALBAN'S, MILL STREET, WORCESTER WR1 2NJ  
OR EMAIL: [ksaholidayclub@ksw.org.uk](mailto:ksaholidayclub@ksw.org.uk)

**PLEASE NOTE THAT THE CLOSING DATE FOR BOOKINGS IS 27TH MARCH 2024. ONLY FORMS RECEIVED BY EMAIL TO THE ABOVE EMAIL ADDRESS OR RETURNED TO THE SCHOOL OFFICE WILL BE CONSIDERED. SPACES ON TRIPS ARE LIMITED.**

### PLEASE COMPLETE ONE FORM PER CHILD

Child's full name: \_\_\_\_\_ Gender: M / F

School: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Current school year group: Rec / 1 / 2 / 3 / 4 / 5 / 6 / 7 / 8

Parent's/guardian's full name: \_\_\_\_\_

Home address (including postcode): \_\_\_\_\_

\_\_\_\_\_

Home telephone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Daytime/emergency contact number: \_\_\_\_\_

### CHILD'S MEDICAL DETAILS

Name of child's doctor: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Medical problems/allergies/fears: \_\_\_\_\_

Treatment required: \_\_\_\_\_

Immunisation up to date? Yes/No

### PERMISSIONS

- ☐ I give permission for my child to be taken directly to hospital or to be seen by the nearest doctor should an emergency arise.
- ☐ I agree to my child being carried by public transport and any form of school arranged transport and/or in a motor vehicle driven by a member of staff
- ☐ I consent to the school making use of unnamed photos (printed or digital) of my child/ward for the purposes of school marketing and promotion;

On the school website and social media channels e.g. Twitter, Instagram and Facebook  
In the school prospectus

YES/NO  
YES/NO

You may withdraw your consent at any time in the future by contacting [marketing@ksw.org.uk](mailto:marketing@ksw.org.uk), but please be aware that it may only be possible to remove online images from school sites, the school cannot change printed materials once published. Full details of how we protect your information may be found in our Privacy Notice available at reception or on our website [ksw.org.uk](http://ksw.org.uk)

	Full Day 8am - 6pm £38	Included Activity	Additional Activity Cost (Please tick which extra activities you would like to book).
WEEK 1	Tuesday 2nd April	<input type="checkbox"/>	Cinema <b>£9.00</b> <input type="checkbox"/>
	Wednesday 3rd April	<input type="checkbox"/>	Laserquest (Year 1 upwards) <b>£13.00</b> <input type="checkbox"/>
	Thursday 4th April	<input type="checkbox"/>	Tennis (Year 2 upwards) <b>£12.50</b> <input type="checkbox"/>
	Friday 5th April	<input type="checkbox"/>	Ice Skating <b>£12.00</b> <input type="checkbox"/>
	Monday 8th April	<input type="checkbox"/>	Baking <input type="checkbox"/>
WEEK 2	Tuesday 9th April	<input type="checkbox"/>	Ninja Warrior (Year 2 upwards) <b>£10.00</b> <input type="checkbox"/>
	Wednesday 10th April	<input type="checkbox"/>	Bowling <b>£7.00</b> <input type="checkbox"/>
	Thursday 11th April	<input type="checkbox"/>	The Buzz <b>£13.00</b> <input type="checkbox"/>
			I agree to the school signing the acknowledgement of risk waiver on your behalf
			Pizza & Movie Night (6-9pm) <b>£18.00</b> <input type="checkbox"/>
	Friday 12th April	<input type="checkbox"/>	Sleepover (Year 1 upwards) (6pm - 9am on Friday) <b>£45.00</b> <input type="checkbox"/>
			Party Day with inflatables <b>£5.00</b> <input type="checkbox"/>

## Payment

### PAYMENT MUST BE MADE AT THE TIME OF BOOKING.

Fees to be paid on booking. 50% of fees will be retained in the event of cancellation with less than 2 weeks' notice. The whole fee will be retained if less than 1 weeks notice is given.

☐ To pay online, please go to the school's secure payment page at [www.schoolgateway.com](http://www.schoolgateway.com) (If the link does not work, please copy and paste it into your browser). If you are already registered with 'School Gateway', you should be able to log in with your mobile number and pin as before. If you are a new user - please choose 'new user' and enter your email address and mobile telephone number. A pin will be sent to your mobile phone, which will enable you to log in and pay online by credit card, debit card or by direct debit bank transfer. Should you encounter any difficulties registering with 'School Gateway', it may be that we do not have your up to date mobile number, please email Alex Cross on [across@ksw.org.uk](mailto:across@ksw.org.uk), or call 01905 721727 for assistance.

☐ I have paid using childcare vouchers assigned to King's St. Alban's or King's Hawford. My Childcare voucher provider is \_\_\_\_\_ the payment reference is \_\_\_\_\_.

☐ I will pay via BACS. Sort Code: 30-99-90. Account No: 00704798. Reference: Pupil name

STANDARD DAY TOTAL:	<input type="text"/>	ADDITIONAL ACTIVITIES TOTAL:	<input type="text"/>	GRAND TOTAL:	<input type="text"/>
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# USEFUL INFORMATION

Please ensure your child brings the following each day:

- A packed lunch (STRICTLY NO NUTS) - Lunchtime lasts an hour and allows siblings and friends to eat together and play games or relax. There are also two breaks a day, for which we provide a drink and snacks.
- Swimming kit - There are regular opportunities for fun swim sessions. Girls must wear a swimming hat
- Refillable water bottle.

We request that children don't bring money or mobile phones.

## DAILY ROUTINE

- Children can be signed in anytime from 8.00am.
- All children must be collected by 6.00pm (except those attending Movie Night). Please note, our day-care team work very hard to ensure that your child has a fantastic time and we reserve the right to charge an additional fee of £5 per 15 minutes for late pick up.
- Films may be played on occasion in daycare. These may be PG or U rated.

## CONTACT

- You will be able to contact the Holiday Club leaders throughout the day via the school email address. Please use this email address: [ksaholidayclub@ksw.org.uk](mailto:ksaholidayclub@ksw.org.uk) if a different person will be collecting your child (for which a password may be needed), if you need to pass on important information, or if you just want to check that your child has settled in and is happy.

## EXPECTED BEHAVIOUR

- At Holiday Club we believe that children will flourish best in an atmosphere of mutual respect and encouragement, where everyone knows what is expected of them. We concentrate on encouraging good behaviour and ensuring that children enjoy their time here. Staff treat children with respect, promoting an atmosphere of trust; should that positive atmosphere be compromised by disruptive or inappropriate behaviour our staff will explain to the child(ren) involved why such behaviour is unacceptable. If the problem cannot be resolved, staff may have no choice but to exclude the child(ren) from Holiday Club.

## PERSONAL LIABILITY

- Although we take great care to ensure the safety of children at all times, we cannot accept liability for personal injury or loss of property that may occur. Parents should make their own arrangements for personal injury insurance if they wish to do so. All children attending The King's School Worcester (including King's St Alban's and King's Hawford) are covered, if subscribed, by the general personal accident insurance scheme.